Job Description
Maintenance Supervisor

About the position:

PMET Resources Inc. is a critical minerals exploration and development company focused on advancing its 100%-owned, district-scale Shaakichiuwaanaan Project located in the Eeyou Istchee James Bay region of Québec, Canada. The Shaakichiuwaanaan Project hosts the largest lithium pegmatite mineral reserve in the Americas and ranks among the 10 largest resources worldwide. It also includes a significant tantalum component. The site also hosts the world's largest pollucite-hosted cesium pegmatite mineral resource. The Shaakichiuwaanaan Project is well positioned to become a major North American hub for critical minerals.

The Maintenance Supervisor plays an essential role in ensuring the reliability of the camp's buildings, facilities, and systems. The position focuses on building systems and facility maintenance, including electrical systems, plumbing, heating and ventilation, power generation, water treatment, and fire protection. This is not a heavy-equipment mechanic or mobile-shop position. Reporting to the Site General Superintendent, the Maintenance Supervisor plans, performs, and monitors preventive and corrective maintenance activities, alternating rotations with a second Maintenance Supervisor. The incumbent is fully accountable for the department, including planning, budgeting, documentation, and handovers between rotations, to ensure that site maintenance operates safely and independently.

Key responsibilities:

- Supervise maintenance activities for camp buildings and facilities ;
- Develop and maintain preventive maintenance plans, particularly for generators ;
- Plan, prioritize, and coordinate preventive and corrective maintenance work ;
- Maintain and repair camp systems, including electrical, plumbing, water, propane, heating, ventilation, communications, and fire protection systems ;
- Coordinate the maintenance of light vehicles, ATVs, and snowmobiles, and maintain inspection records ;
- Manage the inventory of assets, critical equipment, and spare parts ;
- Prepare the site for seasonal transitions, shutdowns, and reopenings, as required ;
- Provide technical expertise for site infrastructure projects ;
- Enforce health and safety standards, lockout/tagout procedures, work permits, and regulatory inspections ;
- Participate in inspections, risk assessments, and incident investigations ;
- Supervise contractors and suppliers, and monitor quality, costs, and schedules ;
- Manage the maintenance budget, purchasing, invoices, and monthly cost tracking ;
- Prepare analyses and business cases related to equipment and infrastructure ;
- Maintain work orders, maintenance records, and infrastructure condition reports ;
- Ensure a complete written handover between rotations ;
- Communicate priorities, risks, and needs to other departments ;

- Train and support maintenance employees and contractors, including Cree workers in training ;
- Implement improvements to increase system reliability and reduce costs ;
- Promote a culture of collaboration, respect, and open communication ;
- Perform any other related maintenance duties.

Education and skills:

- Hold a Diploma of Vocational Studies (DVS) or a Diploma of College Studies (DCS) in building systems, electromechanics, electricity, plumbing and heating, refrigeration, stationary engine mechanics, or a related field, or an equivalent combination of education and experience ;
- A qualification certificate in electricity, pipefitting, or stationary engine mechanics is an asset ;
- Have 5 to 7 years of relevant experience in building and facility maintenance, ideally in a remote camp, mining site, institutional facility, or industrial environment ;
- Have at least 2 years of experience supervising employees or contractors ;
- Demonstrate proficiency in building systems, including electrical systems, plumbing, heating, ventilation and air conditioning, power generation, and water treatment ;
- Know and apply mining safety standards, and possess strong diagnostic and problem-solving skills;
- Demonstrate leadership, communication, and people-management skills, as well as thoroughness, autonomy, and organizational ability ;
- Experience with computerized maintenance management software and inventory management is an asset ;
- Experience working with First Nations communities is an asset ;
- Possess intermediate computer skills, including the Microsoft Office suite and Excel ;
- Bilingual in French and English ;
- Hold a valid Class 5 driver's licence.

Working conditions:

- Position based at the Shaakichiuwaanaan exploration camp, located at kilometre 270 of the Trans-Taiga Road. The position follows a 14/14 rotational schedule, alternating with the second Maintenance Supervisor. Travel may include transit through Montreal or Quebec City for company charter flights ;
- Accommodation, meals, and transportation provided ;
- Availability for on-call work outside regular working hours, as required ;
- 12-hour workdays ;
- Comfortable driving vehicles on remote forestry roads and operating a snowmobile on marked winter trails.